



## District Parent/Community Involvement Catalog

1975 Orchard St.  
Belding, MI 48809  
(616) 794-4700  
[www.bas-k12.org](http://www.bas-k12.org)

Revised: March 2011

## Pre-K Parent Involvement

Grade Level(s)	Location	Activity Title	Description	Frequency (once, weekly, monthly, ongoing, project, etc.)	Time Commitment	Contact Information (name, phone, email)
Pre-K	Early Childhood Building	Picture Day	Escort students to and from the classroom. Assist photographer with getting students ready for pictures.	2 times per year	1 hour	(616) 794-4713 or classroom teacher contact information available on website
Pre-K	Early Childhood Building	Classroom	Assist with daily classroom activities and special projects.	Varies	2 ½ hours	(616) 794-4713 or classroom teacher contact information available on website
Pre-K	Early Childhood Building	Field Trips	Help with the supervision of students on field trips.	1 - 5 times per year	2 ½ hours	(616) 794-4713 or classroom teacher contact information available on website
Pre-K	Early Childhood Building	Outside Fun Day	Assist in supervision of students while working at various outside activities.	Once per year	2 ½ hours	(616) 794-4713 or classroom teacher contact information available on website
Pre-K	Early Childhood Building	Fundraiser Distribution	Sort fundraiser items and/or distribute fundraiser items at pick up.	Twice per year	2 ½ hours	(616) 794-4713 or classroom teacher contact information available on website
Pre-K	Early Childhood Building	Holiday Events	Volunteer to attend holiday events and parties. Work with students in the classroom on various activities.	2 - 5 times per year	2 ½ hours	(616) 794-4713 or classroom teacher contact information available on website

## Elementary Parent Involvement

Grade Level(s)	Location	Activity Title	Description	Frequency (once, weekly, monthly, ongoing, project, etc.)	Time Commitment	Contact Information (name, phone, email)
K-5	Ellis, Woodview	Book Fair	This all-school annual event takes place in February (Woodview) or March (Ellis). Students, staff, and families can shop the book fair during school hours. This event requires parents who will help children “shop” and bag books.	Once per year	As many hours as you can devote: book fairs usually run 4 or 5 days	PTO President or President-Elect Contact information available on website
K-5	Ellis, Woodview	Fall Festival & Winter Carnival	These events involve all elementary families. They require many committee chairs and over 75 volunteers. The following committee chairs are needed: Coordinator Chair, Advertising/Ticket Chair, Dinner Chair, Games Chair, Clean up Chair, Volunteer Coordinator.	Project	Varies – one hour to several weeks depending on volunteer position	PTO President or President-Elect Contact information available on website
K-5	Ellis, Woodview	Room Parent	Organize parties in the room including Halloween, December holiday party, and Valentine’s Day.	3 times a year	1 ½ hour parties	Grade Level Teacher Contact information available on website
K-5	Ellis, Woodview	Picture Day	Escort children to and from classroom; help photographers get children ready for pictures. It usually takes a day and a half to photograph the entire school.	2 times a year: Fall and Spring	½ day	PTO President or President-Elect Contact information available on website
K-5	Ellis, Woodview	Academic Tutoring	Work with children on specific skills in reading, writing, or math as directed by the teacher.	Weekly	Weekly hours on a consistent basis	Grade Level Teacher Contact information available on website
K-5	Ellis, Woodview	Mobile Dentist	Escort children who will be seeing the dentists to and from their classrooms.	Fall		PTO President or President-Elect Contact information available on website
K-5	Ellis, Woodview	Field Trips	Act as adult leader for a group of students going on a field trip.	Each grade level has 2 per year	½ day to 1 day depending on trip	Grade Level Teacher Contact information available on website
K-5	Ellis, Woodview	Popcorn Fridays & Birthday Recognition	Sponsored by PTO, popcorn is made and distributed to all classrooms. Recognition is given to the children who have birthdays that month. Summer birthdays are honored in September.	Monthly	1-½ hours	PTO President or President-Elect Contact information available on website

## Middle School Parent Involvement

Grade Level(s)	Location	Activity Title	Description	Frequency (once, weekly, monthly, ongoing, project, etc.)	Time Commitment	Contact Information (name, phone, email)
6-8	Middle School	Book Fair	<i>This all-school annual event takes place in March. Students, staff, and families can shop the book fair during school hours. This event needs general volunteers.</i>	Once	1 week	Sally Carlson 794-4449 <a href="mailto:carlsons@bas-k12.org">carlsons@bas-k12.org</a>
6-8	Middle School	Activity Nights	<i>Parent volunteers are needed to chaperone.</i>	Monthly	3 hours	Varies School Office 794-4400
6-8	Middle School	Band Boosters	<i>This is an extension of the regular Band Boosters. It meets quarterly in September, January, and May.</i>	Quarterly	1 hour	Executive Board of the Boosters
6-8	Middle School	Drama	<i>Parent volunteers are needed to help with practice, sets, costumes, and production.</i>	Project	Varies	Donna Mills 794-4429 <a href="mailto:millsd@bas-k12.org">millsd@bas-k12.org</a>
6-8	Middle School	Science Olympiad	<i>Parent volunteers are needed to help with coaching and team competitions.</i>	Once	2 hours	Science Teachers Contact information available on website
6-8	Middle School	Conferences	<i>Parent volunteers are needed to help prepare food for parent-teacher conferences.</i>	Twice a year	Varies	Shirley Feuerstein Office 794-4422 <a href="mailto:feuersts@bas-k12.org">feuersts@bas-k12.org</a>
6-8	Middle School	Battle of the Books	<i>Voluntary reading incentive program.</i>	Project	Varies	Kathy Lehman 794-4469 <a href="mailto:lehmand@bas-k12.org">lehmand@bas-k12.org</a>
6-8	Middle School	Jr. Achievement	<i>Local business leaders can help with JA program in the classrooms.</i>	Once a week for 6-8 weeks	1 hour	Kathy Lehman 794-4469 <a href="mailto:lehmand@bas-k12.org">lehmand@bas-k12.org</a>
6-8	Middle School	Mentoring	<i>Volunteer to be a big brother/big sister to a student.</i>	Ongoing	1 hour	Debra Wright 794-4445 <a href="mailto:wrightd@bas-k12.org">wrightd@bas-k12.org</a>

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6-8	Middle School	Classroom Projects	Help with classroom projects	Varies	Varies	Teacher 794-4400 Contact information available on website
6-8	Middle School	Track Officials	Work various track events (measure, times).	Home track meets according to track schedule Once per week	4:30-7:30 (approx.) in the Spring	Joel Wilker, Athletic Director 794-4957 <a href="mailto:wilkerj@bas-k12.org">wilkerj@bas-k12.org</a>
6-8	Middle School	Tutoring	Help individual students with homework after school.	Ongoing	1 hour	Debra Wright 794-4445 <a href="mailto:wrightd@bas-k12.org">wrightd@bas-k12.org</a>
6-8	Middle School	Career Fair	Present a twenty minute presentation regarding your occupation.	March	4 hours	Heidi Armock 794-4446 <a href="mailto:armockh@bas-k12.org">armockh@bas-k12.org</a>
6-8	Middle School	Concession Stand	Work at the concession stand.	September – March	3:30 – 6:30	Carla Krieger 794-4462 <a href="mailto:kriegerc@bas-k12.org">kriegerc@bas-k12.org</a>

## High School Parent Involvement

Grade Level(s)	Location	Activity Title	Description	Frequency (once, weekly, monthly, ongoing, project, etc.)	Time Commitment	Contact Information (name, phone, email)
9-12	BHS	AP History Field Trip	Chaperon students traveling to the Gerald R. Ford Museum.	Every spring	1 day	Sara West 794-4987 <a href="mailto:wests@bas-k12.org">wests@bas-k12.org</a>
9-12	BHS	Art Club Volunteer Artist	Showcase a type of art and/or help student artists create a piece of art.	1-2 times per trimester	2 hours	Andrea Sprague 794-4912 <a href="mailto:spraguea@bas-k12.org">spraguea@bas-k12.org</a>
9-12	BHS	Athletic Boosters	A group that works to support all student athletes.	3 <sup>rd</sup> Wednesday of each month	1 hour	Joel Wilker, Athletic Director 794-4957 <a href="mailto:wilkerj@bas-k12.org">wilkerj@bas-k12.org</a>
9-12	BHS	Athletic Concessions	Work in concession stand.	Varies	Varies	Joel Wilker, Athletic Director 794-4957 <a href="mailto:wilkerj@bas-k12.org">wilkerj@bas-k12.org</a>
9-12	BHS	Athletic Parent Reps	All teams at all levels have a parent representative for their team.	During season as needed	Varies	Joel Wilker, Athletic Director 794-4957 <a href="mailto:wilkerj@bas-k12.org">wilkerj@bas-k12.org</a> (or Coach)
9-12	BHS	Band	Help with props, costumes, concessions, and other projects.	Year-long	Varies	Jonathan Schnicke 794-4910 <a href="mailto:schnickj@bas-k12.org">schnickj@bas-k12.org</a>
9-12	BHS	Band Boosters	A group of parents who meet to support the high school band.	4 <sup>th</sup> Tuesday of each month	2 hours	Jonathan Schnicke 794-4910 <a href="mailto:schnickj@bas-k12.org">schnickj@bas-k12.org</a>
9-12	BHS	Book Club	Participate in book discussions.	2 per month	1 ½ hours	Sally Carlson 794-4948 <a href="mailto:carlsons@bas-k12.org">carlsons@bas-k12.org</a> Mikayla Linebaugh 794-4947 <a href="mailto:linebaum@bas-k12.org">linebaum@bas-k12.org</a>

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9-12	BHS	Book Fair	Work as an assistant/sales associate.	Once	1 hour	Sally Carlson 794-4948 <a href="mailto:carlsons@bas-k12.org">carlsons@bas-k12.org</a> Mikayla Linebaugh 794-4947 <a href="mailto:linebaum@bas-k12.org">linebaum@bas-k12.org</a>
9-12	BHS	BPA Presenters	Give a presentation on various business topics.	Periodically	1 hour	Ed Albert 794-4904 <a href="mailto:Alberte@bas-k12.org">Alberte@bas-k12.org</a>
9-12	BHS	Calvin College Writers Workshop	Chaperone trip to campus.	1 per year	1 day	Shelly Veselenak 794-4924 <a href="mailto:veselens@bas-k12.org">veselens@bas-k12.org</a>
9-12	BHS	Carnation Sale	Help sell flowers.	Once	3 hours	Sally Carlson 794-4948 <a href="mailto:carlsons@bas-12.org">carlsons@bas-12.org</a> Mikayla Linebaugh 794-4947 <a href="mailto:linebaum@bas-k12.org">linebaum@bas-k12.org</a>
9-12	BHS	Lifetime Activity Days	Chaperone Lifetime Activity Days.	Few times each trimester	1 hour	Sharon Schatz 794-4941 <a href="mailto:schatz@bas-k12.org">schatz@bas-k12.org</a>
9-12	BHS	Classroom	Read tests and one on one tutoring in BHS Chemistry class.	Year-long	1 hour or more	Alisha Harrell 794-4915 <a href="mailto:harrella@bas-k12.org">harrella@bas-k12.org</a>
9-12	BHS	College Saturdays	Help students complete college applications and scholarships.	Saturdays in September, October, and spring	3 hours	Michael Ostrander 794-4922 <a href="mailto:ostrandm@bas-k12.-org">ostrandm@bas-k12.-org</a>
9-12	BHS	Crush Sale	Fundraiser for Media Center	Once	3 hours	Sally Carlson 794-4948 <a href="mailto:carlsons@bas-k12.org">carlsons@bas-k12.org</a> Mikayla Linebaugh 794-4947 <a href="mailto:linebaum@bas-k12.org">linebaum@bas-k12.org</a>

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9-12	BHS	Prom	Chaperone the dance.	Spring (May)	3 ½ hours (8:00-11:30)	Carrie Kunkle 794-4901 <a href="mailto:kunklec@bas-k12.org">kunklec@bas-k12.org</a>
9-12	BHS	Drama Mamas & Papas	Provide food, sew costumes, set construction, ticket sales, etc.	Year-long	Various times	Nickole Moayyer 794-4931 <a href="mailto:moayvern@bas-k12.org">moayvern@bas-k12.org</a>
9-12	BHS	Drivers for weekend athletic events	Transport student-athletes to Saturday athletic contests.	Varies	Varies	Joel Wilker, Athletic Director: 794-4957 <a href="mailto:wilkerj@bas-k12.org">wilkerj@bas-k12.org</a> (or Coach)
9-12	BHS	Early Exams	Supervise students taking early exams.	End of each trimester	1 hour	Ross Willick 794-4954 <a href="mailto:willickr@bas-k12.org">willickr@bas-k12.org</a>
9-12	BHS	FFA Judges	Judge FFA contests in parliamentary procedure, public speaking, demonstrations, job interviews, and more.	February	3:15 – 7:00	Kate Feuerstein 7944967 <a href="mailto:feuerstk@bas-k12.org">feuerstk@bas-k12.org</a>
9-12	BHS	Food Drive	Help distribute food to local pantries.	1 per year	1-2 hours	Rachelle Ostrander 794-4993 <a href="mailto:ostrander@bas-k12.org">ostrander@bas-k12.org</a>
9-12	BHS	Project Graduation	Senior parents work on the post graduation party.	Monthly activities	Year-long	Brett Zuver 794-4900 <a href="mailto:zuverb@bas-k12.org">zuverb@bas-k12.org</a>
9-12	BHS	Project Materials Donation	Provide classroom supplies and items used in graphic design for woodworking.			Tom Daller 794-4914 <a href="mailto:dallert@bas-k12.org">dallert@bas-k12.org</a>
9-12	BHS	Providing food for athletics	Provide food following games.	Once	1 hour	Head Coach of each sport- information available on website

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9-12	BHS	Reading Mentors	Volunteer to read with students after school.	1 day per week	1 hour	English Department Peg Berg 794-4920 <a href="mailto:berqm@bas-k12.org">berqm@bas-k12.org</a>
9-12	BHS	Robotics Parent Advisory (no student needed in school)	Plan, fundraise, and assist with robot construction.	2 times per month	Varies	Chris Battle 794-4908 <a href="mailto:battlec@bas-k12.org">battlec@bas-k12.org</a> Tom Daller 794-4914 <a href="mailto:dallert@bas-k12.org">dallert@bas-k12.org</a>
9-12	BHS	School Improvement	Offer input from a parental perspective.	Monthly	1 hour	Alisha Harrell 794-4915 <a href="mailto:harrella@bas-k12.org">harrella@bas-k12.org</a>
9-12	BHS	Senior Exit Interviews	Interview students in the senior class.	March	3 hours per	Ed Albert 794-4904 <a href="mailto:alberte@bas-k12.org">alberte@bas-k12.org</a>
9-12	BHS	Track Officials	Work various track events (measure, time).	Home Track meets according to track schedule	4:30-7:30 (approx.) In the Spring	Joel Madsen 794-4907 <a href="mailto:madsenj@bas-k12.org">madsenj@bas-k12.org</a>
9-12	BHS	Tutors for Success Center	Provide academic support to students.	1 per week	1 hour	Peg Berg 794-4920 <a href="mailto:berqm@bas-k12.org">berqm@bas-k12.org</a>
9-12	BHS	Fitness Leader	Looking for anyone to teach specific fitness aspects to PE classes (for example, Zumba instructor).	Throughout the year	1 hour	Sharon Schatz 794-4941 <a href="mailto:schatzs@bas-k12.org">schatzs@bas-k12.org</a>
9-12	BHS	Spanish Speaking Volunteer	Support Spanish instruction.	Anytime during school year	1 hour	Renee Rivers 794-4995 <a href="mailto:riversr@bas-k12.org">riversr@bas-k12.org</a>
9-12	BHS	Weight Room	Supervise weight lifting.	M-T-Th	2:30-4:00	Joel Madsen 794-4907 <a href="mailto:madsenj@bas-k12.org">madsenj@bas-k12.org</a>